Thank you for your interest in joining the Local Catch Steering Committee. Please complete this application before December 13th, 2019.

During our recent Local Seafood Summit in Oregon, the Local Catch leadership agreed to adopt a new cohort of Steering Committee members along with a fresh Steering Committee structure. Read more about Local Catch mission and values here.

We formed a Task Force to carry out the mission of recruiting the new Steering Committee 2.0.

We are calling upon those directly connected to the Local Catch Network and those who consider themselves aligned with the network’s core values and interests to either self-nominate or nominate someone who fits the bill. The Task Force will then select Steering Committee members based upon the network’s suggestions. We see this as an opportunity to continue connecting, strategizing, and building our across North America and are looking for a diverse group of talented, creative individuals with experience and/or skills relevant to small-scale fisheries and seafood supply chains.

For this round, please see below the criteria we will be using to evaluate nominees.

The Local Catch Network will provide travel reimbursements for in-person meetings and, to the extent possible, provide stipends for people who fish and would lose income to attend steering committee meetings.

Each nominee must fill out an application form where they will be asked to provide a short statement explaining how their participation on the Steering Committee would benefit the Local Catch Network. Applications should be able to fulfill the responsibilities articulated below.

Applications must be completed by December 13, 2019.

The new steering committee will be expected to work over the first quarter of 2020 to hire a network coordinator.

Thank you.

Local Catch Task Force
Joshua Stoll, Brett Tolley, Kelly Harrell, Kimberly Orren, Colles Stowell
Responsibilities & Commitments

- **Provide organizational governance**: The Steering Committee is responsible for strategic planning and ensuring that the organization stays true to its mission, vision, and core values.

- **Select the Coordinator/Director**: The Steering Committee develops a job description for the Coordinator/Director and undertakes a careful search to find the most qualified individual for the position.

- **Support and evaluate the Coordinator/Director**: The Steering Committee ensures that the Coordinator/Director has the moral and professional support he/she needs to further the goals of the organization.

- **Monitor and strengthen programs and services**: The Steering Committee’s responsibility is to determine which programs/projects are consistent with the organization’s mission and monitor their effectiveness.

- **Ensure adequate financial resources**: One of the Steering Committee’s foremost responsibilities is to assist in fundraising and secure adequate resources for the network to fulfill its mission.

- **Enhance the organization’s public standing**: The Steering Committee should clearly articulate the network’s mission, accomplishments, and goals to the public and garner support from the community.

- **Protect assets and provide proper financial oversight**: The Steering Committee must assist in developing the annual budget and ensuring that proper financial controls are in place.

- **Contribute to a competent Steering Committee**: Assist in the ongoing process of ensuring a healthy mix of skills, experience, and passion on the Local Catch Steering Committee by ensuring a robust nominations process is in place, and by cultivating new leadership and talent on the Steering Committee.
Expectations

- **Meetings and events:** Attend and participate in meetings on a regular basis. Attend any Steering Committee retreats. Attend conferences and special events, as possible. Review agenda and supporting materials prior to Steering Committee meetings. Commit up to ten (10) hours monthly on Steering Committee related business.

- **Sub-Committee participation:** Join and actively engage in at least one standing sub-committee, ad-hoc committee, or on special projects, as needed

- **Local Catch and broader community:** Keep current on developments in Local Catch’s field. Help promote Local Catch’s mission and programs to the community

- **Fundraising:** Assist in fundraising efforts in a manner relevant to you (this might include soliciting sponsorships, supporting grant writing, etc.). Provide an annual donation to Local Catch that is meaningful and personally significant. Participate in at least one fundraising opportunity, and/or attend at least one Local Catch event.

- **Terms:** Each Steering Committee member is committed to serving a full 2-year term, with the option for renewing for up to 3 terms. In order to maintain a balance of new folks as well as experienced folks on the Steering Committee, we’ll aim to encourage Steering Committee members to stagger their departure. I.e. 2 members step down after 2 years. 2 more members step down after 4 years.

- **Active Participation/Removal:** Active participation as described above is essential to the healthy functioning of the steering committee. A committee member shall voluntarily resign if the ability to actively participate for a period of 3 months or more becomes hampered. The member can also be removed by a majority vote of the rest of the committee at any time due to nonparticipation or a violation of Local Catch core values.